

Gatesville Chamber Market Days  
Vendor Application

Make Checks Payable To: Gatesville Chamber of Commerce

Print This Form, Fill It Out, and Mail With Fee To:  
Gatesville Chamber Market Days  
2305 S. Highway 36  
Gatesville, Texas 76528

Applicant Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Company Name \_\_\_\_\_

Phone Number \_\_\_\_\_

Email \_\_\_\_\_

Description of Goods To Be  
Sold \_\_\_\_\_

Texas Sales Tax Permit  
Number \_\_\_\_\_

Food Vendor Permit  
Number \_\_\_\_\_

\*Spaces are 10'x10' and rent for \$20 each.

HOW MANY SPACES \_\_\_\_\_

\*No electricity is available, but vendors may bring a generator as long  
as it is at least 10 feet from any booth.

# Please read and sign at bottom:

Gatesville Chamber Market Days is a one day, outdoor event held RAIN or SHINE unless canceled by the show director. The market day is held on the first SATURDAY each month. Booth spaces are 10'x10' and rent for \$20 each. Our show hours are 9am to 1pm on Saturday. Check-in time is between 7:30am & 8am. All vendors must be setup by 9am. NO REFUNDS for vendors that don't show up. All vendors must stay setup until at least, 12:30 pm.

Booth fees MUST be received in our office by Thursday, the week of the market.

Vendors are required to have a Texas State Sales and Use Tax number posted at their booth. Permits can be obtained from the State of Texas Comptroller of Public Accounts (Gatesville tax rate is 8.25%). This can be done by calling 800-252-5555 or visit their website at [www.window.state.tx.us](http://www.window.state.tx.us). It is the responsibility of the vendor to collect and report sales tax from Gatesville Chamber Market Days sales.

Vendors will be given their site number at check-in, which is 7:30am to 8am.

**\*\*Deadline for canceling and getting a booth fee credit for the next month is 12:00 noon on the Friday before the show. No booth credit will be given if canceling after the deadline. Credits are good for the following month only.\*\***

You must provide you own tables, displays, canopies and whatever else you may need to exhibit. All canopies MUST be staked properly and securely. We do not provide electricity, but vendors may bring a generator for power.

**\*\*The vendor retains liability and assumes all risk of loss and/or damage on site or in connection with transportation, display, storage, and sale of merchandise at Market Day. Vendors are responsible for the clean up of their site before they leave. Boxes must be broken down before placed in the trash cans. Items too large for our trash cans must be taken off the grounds by the vendor.**

No alcohol (opened) is allowed on the chamber grounds or in your space for consumption. ANY soliciting outside of your booth space is NOT PERMITTED.

Checks returned for insufficient funds or any other reason will be charged a \$35 fee.

No Vendor shall sell any illegal items. Fireworks or explosives of any kind may not be possessed or sold by vendors. No sales of pornographic or objectionable items. Pets which accompany you must be caged or on a leash. No animals are allowed in a food vendor's space. Please do not allow your pets to relieve themselves on the chamber grounds without cleaning it up.

The Gatesville Chamber Market Days, The Gatesville Chamber Of Commerce, and the City of Gatesville assume no liability for any action of vendors or their helpers, vendor merchandise or equipment that is lost or damaged due to circumstances beyond their control. Vendors agree to indemnify and hold harmless the Gatesville Chamber Market Days, its' Ownership, or Staff from any and all liability.

Sign \_\_\_\_\_

Date \_\_\_\_\_